

## ***Minutes***

### ***Waukesha County Board***

### ***Health & Human Services Committee***

***Thursday, October 4, 2012***

Yerke called the meeting to order at 8:30 a.m. and led the committee in the Pledge of Allegiance.

#### **Committee Members Present:**

Gilbert Yerke (chair)

Janel Brandtjen

Jim Jeskewitz

Bill Zaborowski

Jim Batzko

Kathleen Cummings

Cathleen Slattery

#### **Also Present:**

Health & Human Services Director Peter Schuler

Child & Family Services Manager Lisa Roberts

Public Health Manager Dr. Nancy Healy-Haney

Deputy Director of HHS Antwayne Robertson

Senior Financial Analyst Bill Duckwitz

Clinical Services Manager Joan Sternweis

Financial Analyst Steve Trimborn

Legislative Policy Advisor Sarah Spaeth

Intake & Support Services Manager Jesus Mireles

Adolescent & Family Services Manager Peter Slesar

CJCC Coordinator Rebecca Luczaj

Accounting Services Coordinator Cynthia Lilly

Senior Financial Budget Analyst Danielle Igielski


Economic Support Coordinator Luann Page

Public Health Supervisor Irene Ridgeman

#### **Approve Minutes of Previous Meeting**

Motion: Jeskewitz moved, Zaborowski second, to approve the minutes of September 13, 2012. Motion carried 7-0.





#### **Correspondence**

-  Letter notifying the county board that Care Wisconsin First, Inc. and Care Wisconsin Health Plan, Inc. plans to submit a response to the Wisconsin Department of Health Services RFP #1737

#### **Advisory Committee Reports**

Yerke said the Community Development Block Grant (CDBG) board made funding recommendations yesterday. He invited the committee to attend the next meeting on October 17.

#### **Future Agenda Items**

-  Report on Wisconsin Counties Association Conference (Cummings)
-  Challenges with collections: health insurance and clients (Zaborowski)
-  Tour Workforce Development Center (WDC)
-  Social Services Block Grant update (Cummings)

#### **Chair's Executive Committee Report of October 1, 2012**

Yerke advised the committee considered the Federated Library System, University of Cooperative Extension and non-departmental 2013 budgets and approved the capital plan.

### **Meeting Approval**

Motion: Cummings moved, Jeskewitz second, to approve attendance of the HHS committee at the Wisconsin Counties Human Services Association conference on November 17 in Wisconsin Rapids. Motion carried 7-0.

### **Overview of the 2013 Operating Budget for the Department of Health & Human Services (HHS)**

Schuler gave an overview of the HHS 2013 budget as outlined on pages 137-138 including budgetary challenges and development, funding cuts, client and insurance provider collection issues, etc.

Schuler said in his 29 years developing budgets at Waukesha County, he has never seen such tight constraints on what the county could do with tax levy. Recent tax caps limit the county's ability to provide financial support for departments. HHS staff continually strives to find new ways to generate revenues in an effort to maintain service capacity, help nonprofit partners and service providers and retain staff while leaving no funding resource idle. The department developed the budget with declining Youth Aids, state-directed income maintenance consortiums and mandates, and inert Community Aids; the department's main funding source which has remained static for 18 years. The economy has driven caseloads up and customers have more severe issues and needs while resources across the state are declining. New managers have infused new vigor, enthusiasm and creativity into the department and budget planning process. Schuler congratulated and thanked HHS staff for their continued hard work and creativity.

In response to Brandtjen's question, Robertson said new budget software provides a great deal of opportunities and potential and allows for many flexible report options. Brandtjen said computer systems must make processes more efficient rather than locking people to their desks. It is important that someone is taking care of the fragile and tender.

Schuler said a federal bill, twice approved in the House but failed to move on, focuses on social service block grants and eliminating Community Aids. If this bill is passed, Community Aids would be eliminated and Waukesha County would lose \$12M. It is important to educate people about the potential of the bill and lobby against it.

### **Discuss and Consider 2013 Operating Budgets for the Following Divisions in the Department of Health & Human Services:**

#### **Intake and Shared Services**

Mireles presented the 2013 Intake and Shared Services Program budget including objectives, program description and highlights and financial summary as outlined on pages 156 and 161-162.

Brandtjen asked will operational costs be reduced in the new HHS building due to functionally streamlined building and process layouts? It is important to plan building layout and service delivery carefully. Robertson said divisions and units are meeting to discuss streamlining functions, using lean government processes and improving efficiencies to reduce duplication.

10/4/12

Page reviewed the 2013 Economic Services Administration and Support Program budget including program description, objectives, activities and highlights, and financial summary as outlined on pages 156 and 163-164.

Cummings asked what happened to the Medicaid-funded Wisconsin Funeral and Cemetery Assistance Program? Page said the state took over and centrally located the program. Schuler said the county was not opposed to giving up this program.

Jeskewitz noted that staffing for this program increased 0.10 FTEs. Mireles said the division is working with an intern from Ottawa University. The intern will be trained in economic support functions and be ready to fill vacancies.

Brandtjen said the WDC website needs to be updated. Page said the operations team discussed this issue with the center coordinator.

Cummings asked is there sufficient money in the budget for Lean training? Page said several people in the department attended Lean training several years ago and recently more intense training was provided to limited staff. Once you understand the premise, you know what to look for. Robertson said since it is a countywide initiative, human resources has provided Lean training to staff. Page said the county is currently working on eight Lean projects.

Motion: Brandtjen moved, Cummings second, to tentatively approve the 2013 Intake and Shared Services budget. Motion carried 7-0.

### **Child & Family Services**

Roberts reviewed the Child and Family Services Unit 2013 budget as outlined on pages 157 and 165-68 including program description, objectives and highlights, financial summaries and activities for the In-home Safety/Out-of-home Placement Services and Children with Special Needs units.

In response to Cummings' questions, Roberts said the budget contains state and federal revenues for legal services which are offset by expenditures for the services. Roberts reviewed the five levels of care, training and licensing related to activity data on page 166.

In regards to the activity data on page 166, Brandtjen asked is the trend higher needs and days of care in foster care, group homes and residential care centers? Roberts said yes, that is correct. Children with needs too excessive to remain at home are skipping the first tier of service, foster care, and going directly to the second, group homes. Children going into residential care have special health and psychological needs and are too violent and out of control to remain in their homes. The trend is children need higher levels of care. Abuse and neglect are generally due to parental issues.

In regards to Children's Long Term Support Waiver activity on page 168, Cummings asked why autism waiver slots closed and how many children are waiting for services? Roberts explained that funding comes in different slots or specific pots of money to serve clients with different diagnoses such as autism and mental health issues. Children go through a centralized screening process to determine specific needs and service eligibility within rules and guidelines the department is required to follow. A list is kept of children

waiting for waivers. Some meet waiver standards and are waiting for funding. Currently, 490 kids are waiting for services but the majority have significant family support. Roberts said a scoring system is used to determine customer needs. Cases with the highest needs are handled first. In the past, all families received \$3K. Now each case is evaluated and the amounts allotted are adjusted according to need. Schuler explained the importance of keeping these services at the county level. The state and federal governments have been good about funding this program. This is not like the collapsing situation the county faced prior to family care. Cummings said these programs help to keep kids at home and in a safe environment.

Schuler said the department has insurance bills from January 2011 that have not been paid by insurance companies. At a future meeting, staff will explain problems the department faces collecting payment from insurance companies.

Cummings said she is glad the county is embracing fundamentals of Lean. Has the department considered training HHS partner agencies in Lean principles? Roberts said it is a good idea. Lutheran Social Services (LSS) already looks at Lean functioning. Cummings said it is worth it to provide Lean training to partner agencies even if the county has to pay for the service. Schuler said LSS, located in the HHS building and moving to the new building, is very much part of the program.

Motion: Brandtjen moved, Cummings second, to tentatively approve the Child and Family Services 2013 budget. Motion carried 7-0.

### **Adolescent & Family Services**

Slesar reviewed the Adolescent and Family Services 2013 budget as outlined on page 157 and 169-176 including program descriptions, highlights and objectives, financial summaries and activities for the Family Services and Juvenile Services and Juvenile Center units. Slesar said Youth Aids, designed for alternatives to correctional placements and in-home services and the primary funding source for this division providing 50% of the budget, are expected to be reduced again in 2013. The division is also facing a \$11,040 cut to federal Youth Accountability Block Grant funding on July 1, 2013. The county has increased levy support to sustain services to avoid increased placements and costs. Reductions were made in anticipation of these cuts.

Cummings asked is the division looking for new funding sources? Slesar said staff is always looking for new funding sources. Grant funding is a double-edged sword since methods to sustain programming when funding ends have to be devised. The division has found small grants to provide start up funding for programs or to purchase supplies.

Jeskewitz asked can youth be tracked for data collection purposes if they leave the state? Slesar said the department cannot track youth if they leave the state but can track them as adults in the Consolidated Court Automation Programs (CCAP). Batzko asked how is recidivism defined in this instance? Slesar said cases referred to juvenile court on delinquency matters. Citations are not included.

Cummings asked is the Washington County juvenile center regularly inspected and rated? Slesar said Waukesha County has the utmost confidence in Washington County services. The facility follows the same standards and licensing requirements as Waukesha County. Cummings asked could the committee receive updates on Washington County's state inspection reports? Schuler said staff have shared Waukesha

10/4/12

County's report with the committee in the past and can do the same for the other facility. Spaeth said the state detention inspection report can be emailed to the committee or introduced as correspondence but does not need to be discussed. Slesar said Waukesha County's detention center will continue to undergo evaluations.

Yerke asked is Waukesha County reimbursed for out-of-county resident stays at the detention center and is it a revenue generating service? Slesar said other counties reimburse Waukesha County for these services but do not generate revenue. The amounts offset fixed costs. Brandtjen noted that at \$125 per day, it is cheaper to send Waukesha County residents elsewhere for treatment. This is not an income generating program.

Motion: Jeskewitz moved, Batzko second, to approve the 2013 Adolescent and Family Services budget. Motion carried 7-0.

The committee was in recess 11:15 a.m. - 12:30 p.m.

### **Public Health**

Healy-Haney reviewed the 2013 Public Health budget as outlined on pages 187-199 including outcomes and objectives, program descriptions and highlights, financial summaries and activities for Public Health Administration, Child Health, Community Health, Communicable Disease Control, Maternal Health and Women, Infants, Children Nutrition Programs.

Brandtjen said she likes the recent updates to the Waukesha County Public Health website.

Zaborowski asked is there an area in the county with higher concentrations of lead poisonings? Healy-Haney said it is disseminated throughout the county wherever there are older homes. Homes built before 1960 are at highest risk and homes built 1960-1970 have moderate risk. A geographic information system picture of the county would show homes tainted with lead located throughout the county.

Brandtjen said since the county is required to provide public health programs to receive federal funding, it makes sense to try and make these programs as profitable as possible to offset costs. Healy-Haney said she is always looking for ways to generate revenue. The international travelers program is a fee-for-service program that insurance companies will not pay for. Brandtjen said Milwaukee County does not have this type of program and refers customers to Waukesha County.

Yerke said the state estimates 4,255 people in Waukesha County qualify for the Woman, Infants, Children Nutrition Program (WIC) per month but the program only serves 4,100 people per year. Is Waukesha County not advertising this program appropriately or do people not want this service? Healy-Haney said this is a very mobile population. The families that qualify for the program tend to have high family involvement and community services to provide a supportive network. Public Health rarely advertises. Brandtjen asked can information about the Community Health Improvement Plan Process (CHIPP) be added to the website? Healy-Haney said CHIPP committees are still in the formative stages. The steering committee has yet to decide which measures will be selected for baseline measurements. Brandtjen said the Public Health web pages do not include information about mental health services or a link to the

10/4/12

Mental Health Center. Healy-Haney said the division has been discussing this. The new building will provide additional opportunities to collaborate.

Yerke asked is the number of adult vaccinations going down? Healy-Haney said Affordable Care brings unintended consequences to Public Health. People on Medicaid pay more for “free” immunizations from private doctors through co-pays and deductibles than they did for immunizations at Public Health. This turn of events may cause the level of people immunized to drop. Many families receiving this benefit cannot afford to get immunizations at doctors’ offices and Public Health cannot bill Badger Care for payment. Healy-Haney is worried this unintended consequence will also cause a drop in revenues for public health departments especially in rural areas. Schuler said public health departments should have been involved in the development of the Affordable Health Care Act.

Motion: Brandtjen moved, Cummings second, to tentatively approve the 2013 Public Health budget. Motion carried 7-0.

### **Criminal Justice Collaborating Council (CJCC)**

Luczaj reviewed the 2013 CJCC budget as outlined on pages 179-184 including financial and program highlights and changes, outcomes and objectives, and activity workload data.

Cummings asked were the Alcohol Treatment Court (ATC) fees considered by the Judiciary Committee several years ago? Luczaj agreed the committee considered the fees and explained how CJCC client fees are determined.

In response to Batzko’s question, Luczaj said ATC began in 2006 and the Day Report Center began in 2007.

Yerke said it would be helpful to determine the value of a jail day so the CJCC could quantify the amount of money its programs save. Spaeth said it would be difficult to get departments to agree on the amount. Costs per day range from \$15 to \$50. Yerke said he has heard the rate could be as high as \$90 per day. An amount based on basics such as food would be helpful even if it is a low cost. Luczaj said she would love to translate the amount into actual savings.

Cummings said Luczaj needs to determine how much grant funding she has secured since it is a significant amount. Yerke said it would be good to have a record of that for every department.

Motion: Zaborowski moved, Jeskewitz second, to tentatively approve the 2013 CJCC budget. Motion carried 7-0.

Motion: Batzko moved, Jeskewitz second, to adjourn the meeting at 1:56 p.m. Motion carried 7-0.

Respectfully submitted,

Kathleen M. Cummings  
Secretary